

## **Minutes of Audit Committee Meeting of March 12, 2018**

**One Twin Pines Lane  
City Hall, Suite 360  
CALL TO ORDER 4:02 P.M.**

### **ROLL CALL**

COMMITTEE MEMBERS PRESENT: Violet, Hurt, Mates

STAFF PRESENT: Finance Director Fil, City Manager Scoles, City Attorney Rennie, Management Analyst Voelker

OTHERS PRESENT: Members of the public, Amy Meyer, Principal, Maze & Associates (Invited)

### **ORAL COMMUNICATION/PUBLIC COMMENTS**

The Committee noted the receipt of an e-mail received from Tim Strinden, Belmont resident, regarding lack of transparency.

### **CONSENT CALENDAR**

**ACTION:** By unanimous voice vote, the October 3<sup>rd</sup> meeting minutes were noted and filed.

### **OTHER BUSINESS**

#### **Fiscal Year 2018 Audit Plan**

Principal Amy Meyer presented Maze & Associates' interim work and shared with the Committee the plan for the coming audit, including the planned scope of the audit, audit timing, and fraud considerations. Discussion ensued. No action was taken, as this was an informational item only.

#### **Annual Audit Committee Reorganization**

There was a motion to appoint Committee Member Hurt as the Vice-Chair. By unanimous voice vote, Committee Member Hurt was appointed as Vice-Chair of the Audit Committee.

### **COMMITTEE UPDATES AND STAFF ITEMS**

#### **Meeting Calendar**

The Committee discussed and concurred that the next scheduled meeting to review the FY 2019 Budget would be June 4<sup>th</sup> at 12:00 pm.

**ADJOURNMENT 4:40 p.m.**

**Thomas Fil  
Finance Director**